## Task Force on Services for Survivors of Sexual Assault Full Task Force and Model Documents Committee

Meeting Minutes

October 20, 2023 – 2:00pm-4:00pm

Hybrid Meeting: Zoom & Glen Allen Branch Library

<b>Members Present:</b>	Members Absent:	VDH Staff:	Public:	
Chair Maria Altonen	Delegate Kelly Convirs-Fowler	Camilla Herndon (in-person)	R. Brent Rawlings (in-person)	
Senator Jennifer Boysko	Danny Avula	Kimberly Beazley	Ruthanne Risser	
Delegate Karrie Delaney	Chatonia Zollicoffer		Gleibys Gonzalez	
Dawn Scaff	Caren Sterling		Allyson Flinn	
Sara Jennings	Robin Foster		Shannon	
Adam Hade (in-person)	Lindsey Caley		Dr. L (in-person)	
Bonnie Price (in-person)				
Ashley Balcombe				

Topic/Subject	Discussion	Recommendation
I. Call to Order and	Chair Altonen called the meeting to order at 2:01pm. Chair Altonen conducted a roll	
Introductions	call of members present. Chair Altonen introduced a new member to the Task Force,	
	Ashley Balcombe. Quorum was not met at this time.	
II. Review of the Agenda	Chair Altonen reviewed the agenda with the Task Force participants.	
III. Public Comment	No public comment from those in attendance.	
IV. Committee Review of	Brent Rawlings reviewed the adult model documents with the Task Force. No changes	
Model Documents and	were requested to the adult model documents. During this time, quorum was met. A	
Approval of Minutes	motion to approve the adult model documents was made by Senator Boysko and the	
	motion was seconded by Delegate Delaney. The adult model documents were	
	approved. Brent Rawlings then reviewed the drafted MOU for SV programs. A	
	member of the public suggested adding information on victim's rights and	
	compensation. The Task Force edited the draft with language to reflect this change. A	
	motion to approve the MOU for SV programs was made by Senator Boysko and the	
	motion was seconded by Sara Jennings. The drafted MOU for SV programs was	
	approved. Chair Altonen presented from the September 22, 2023 meeting minutes for	
	members review. A motion to approve the minutes was made by Delegate Delaney	
	and the motion was seconded by Senator Boysko. The minutes were approved.	
	Chair Altonen presented the remaining Task Force deliverables: develop and	
	distribute educational materials, and study and provide recommendations for use of	
	telemedicine. Members of the Task Force suggested sharing information through the	
	Virginia Action Alliance, conduct trainings before signing MOUs, and hosting webinars in partnership with VHHA and OLC. Chair Altonen advised Task Force	
	members to prepare to discuss the remaining deliverable at the next Task Force	
	meeting.	
V. Other Business	Chair Altonen shared that a Doodle poll would be sent out to determine the next	
	meeting date. Chair Altonen presented the gubernatorial appointment link for new	
	members to apply to the Task Force.	
VII. Adjourn	The meeting was adjourned by Chair Altonen at 2:49pm.	